**Lesson Study Design**

***Please agree on dates for meetings and venues. Feel free to add meetings or merge others wherever this seems meaningful for your group:***

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| Agenda | Participants | Date & time | Venue |
| Revisit the LS design and materials. Fill in Tables 1 & 2Agree on a topic for the LSRL and share ideas and materials. |  | Week 1 |  |
| Planning meeting 1: Negotiate objectives and complete the template. Discuss the planning template and make necessary amendments |  | Week 2 |  |
| Planning meeting 2:Collaborate on a first draft of the LSRL-planDiscuss case students and adapt objectives if necessary |  | Week 3 |  |
| Planning meeting 3:Finalise the LSRL-planDiscuss goals of observation and interviewsDraft observation and interview schedules |  | Week 4 |  |
| Planning meeting 4:Finalise observation and interview schedules, discuss expected performances of case students and assessment scale if available and align with schedules |  | Week 5 |  |
| LSRL implementationObservationInterviews |  | Week 6 |  |
| Reflection meeting 1:Discuss overall learning outcomes, case student learning, observation and interview data,triangulate and analyse data;Write version 1 of LS-report  |  | Week 6 |  |
| *Add rows to repeat cycle* |  |  |  |